



Binbrook Baseball Association

4280 Binbrook Road
Binbrook, Ontario L0R 1C0

www.binbrookbaseball.ca
info@binbrookbaseball.ca

Binbrook Baseball Association Bylaws & Constitution

I. Name, Affiliation, and Charter.

- a. The name of this organization shall be known as "8746974 Canada Association" <the numbered company of the non-profit> o/a Binbrook Baseball Association ("the League").
- b. It will be determined at every Annual General Meeting whether the League will be affiliated with any national league or local association for that coming season.
- c. The purpose of the League is a non-profit, educational organization dedicated to developing better citizens by providing supervised baseball competitions for players through the ages of 4 through 15 by calendar year in the following divisions:
 - i. Rally Cap – ages 4-7
 - ii. Rookie – ages 8-9
 - iii. Mosquito– ages 10-11
 - iv. Peewee – ages 12-13
 - v. Bantam – ages 14-15
- d. The League shall promote and provide the equipment, facilities, coaching staffs, and rules of play and conduct necessary to conduct a baseball program for the representative youth of the Binbrook, Glanbrook, and Upper Stoney Creek area.

II. Management and Organization.

- a. The management of the League shall be vested in a volunteer Board of Directors (the "Executive Board" or the "Board").
- b. The Executive Board shall consist of: the President, Vice President, the Secretary, the Treasurer, VP of Rep Program, VP of Houseleague, Director of Sponsorship & Fundraising, Registrar, Purchaser, Media Relations & Website Coordinator, Player Development & Baseball Operations, and Umpire-In-Chief. Each member of the Board shall hold office for a period of one year and have one vote on Board decisions.
- c. If willing, the previous season's President may sit on the Executive Board in the role of Past President. This is an advisory role to the Board and is not a voting position. Should the Past President not wish to participate, this role will remain vacant.
- d. The term of office for each Executive Board member will begin upon election or appointment at the Annual General Meeting and will last until the following years AGM.



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- e. A minimum of 50% of the Executive Board members shall be required to comprise a quorum at any Board meeting
- f. Every act or decision, done or made, by a majority of votes cast by the Executive Board present at a meeting duly held at which a quorum is present, shall be regarded as the Act of the League's Board.
- g. Abstentions of votes will be recorded, and will be counted as a "NO" vote towards the motion in question.
- h. If not elected, the President may appoint any necessary vacant positions required subject to approval by the Board.
- i. Mid term vacancies for any Executive Board position may be filled by appointment from the President, subject to approval by the Board. Such appointments shall be for the remainder of the term of such office as set forth in Section II. (b).
- j. Any elected official is eligible for re-election. The term of office for any re-elected Board member is set forth in Section II. (b).
- k. Any one individual may serve a maximum of ten (10) consecutive elected years. However, if acclimated, due to a lack of nominees, any re-elections surpassing the maximum consecutive tenure shall be voted by the membership and viewed as needed for the continuation of the League.
- l. If any Board member is found to be in violation of the rules and regulations of the League or has engaged in conduct not characteristic of the League (the "Accused Board Member"), then the President will call an emergency Board meeting (the "Emergency Meeting").
 - i. At the Emergency Meeting, evidence of the Accused Board Member's misconduct, violation of the rules or violation of the regulations of the League shall be presented. The Accused Board Member may ask for up to ten (10) days in which to present a defense against any charge. If the Accused Board Member is found to be in violation of the League's rules, the Board can vote to remove the Accused Board Member.
 - ii. The Accused Board Member is considered suspended from the Board until a final vote to determine their guilt or innocence is cast by the Executive Board;
 - iii. The Accused Board Member shall abstain on any vote in question of their removal from the Board; and
 - iv. If the Accused Board Member is found to be in violation of the League's Rules, they can be removed from the Board by the affirmative vote of 2/3 of the voting members of the Board. The Accused Board Member can resign from the Board in lieu of the vote of the Board to remove the Accused Board Member.



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- m. The order of business for regular board meetings (the "Regular Meeting") is as follows:
- i. Call to order by the Presiding Officer
 - ii. Roll call by the Secretary;
 - iii. Reading of the minutes or a request to dispense with the reading of the minutes of the previous Regular Meeting by the Secretary:
 1. Questions about the minutes
 2. Vote to approve the previous minutes of the last Regular Meeting
 - iv. Treasurer's Report;
 - v. Report of the committees;
 - vi. Unfinished Business;
 - vii. New Business:
 1. Only new business on the agenda may be introduced
 2. A 2/3 majority of the Board, present at the regular board meeting, may vote to approve introduction of new business not on the agenda.
 - viii. Adjournment;
 1. Meetings will be limited to two hours from the scheduled start time.
 2. The meeting can be extended by a 2/3 majority of the Board, present at the regular board meeting.
 - ix. The League President shall preside at any meeting of the Board. In absence of the President, the Vice President will preside at board meetings.

III. Elections.

- a. The positions of the board are subject to election by the general membership (see the Members as defined in Section III. (d).
- b. Persons interested in holding an executive position must indicate their willingness to run for a position in writing (either by letter or e-mail) to be received by the current Executive Committee prior to the Annual General Meeting. Each candidate must then be nominated from the floor at the Annual General Meeting.
- c. Elections shall be conducted at the Annual General Meeting. If only one nomination is received per position, the candidates nominated for each position will be acclimated to the Board. Should more than one nomination be received for any position, a vote will take place for that position by a show of hands by all general members attending the meeting.
- d. The general membership of the League includes all parents or legal guardians as listed on the registration for each player registered in the League.
 - i. All Managers, Coaches, Executive and Auxiliary Board Members and



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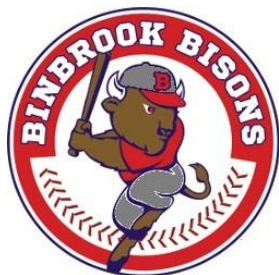
Active Volunteers are also considered members of the League

(Active Volunteer is defined as – an adult 18 years or older that volunteers their time for the advancement of program in said calendar year.)

- ii. Any parent or legal guardian with more than one child registered in the League shall possess only one vote.
- iii. Membership to the League expires on December 31st of each year.

IV. Rules and Regulations.

- a. The Rules and Regulations shall be that of the current association as approved in Section I (b). Should the League decide to not have an affiliation with a national league, the Rule and Regulations and Official Playing Rules” (the “Rules”) and those rules and regulations duly established by the respective provincial organization, are to be considered binding on the League.
- b. The local rules of the League (the “Local Rules”) shall be adopted by the Board at a meeting to be held not less than one month prior to the first scheduled game of the season, and may modify, supplement and amend; but shall in no way conflict with, the Rules.
- c. All game play not covered under the Rules or the Local Rules shall default to the rules of Baseball Ontario, Baseball Canada, and then Major League Rules.
- d. The Local Rules will be posted on the League’s web site for easy accessibility.
- e. All new player registrations must be accompanied by a birth certificate or other recognized proof of age certificate. The Executive Board holds the right to suspend any player for the current playing season should it be discovered that a player knowingly produced false documentation for proof of age.
- f. Players must be registered in their proper age division as set out in Section Ic.
- g. In house league, a player may only transfer to their next age division with a formal request in writing that states the reasoning for this request by the player’s parent or guardian. The formal request must be approved by the Director of Baseball Operations & Player Development and VP of Houseleague.
- h. For the Rep program, a player may only transfer to their next age division if that player is deemed exceptional by the VP of Rep Program.
- i. Should no Rep Team exist in a year that a player is qualified to play in, that player may play on the next age division without any party’s approval other than the head coach.
- j. All potential Rep Team head coaches must apply for their position with the League. Only coaches that have filled out an application can be considered to become the Head Coach of a Rep Team. The Executive Board shall review all applications, conduct interviews, and use any other criteria they deem



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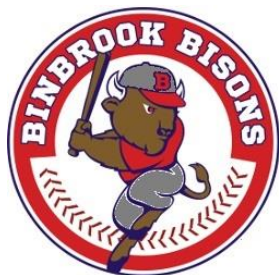
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appropriate to decide on head coaches for all Rep Team(s) during a league year. The VP of Rep Programming will vet all applicants.

- k. The Head Coach selected for each Rep Team is responsible, in co-ordination with the VP of Rep Program, to identify a team manager and assistant coach.
- l. Rep Team(s) must have a minimum of 11 players made up of players at the proper age division that teams will be participating in, or as per Section IV i. Rep Teams cannot have a roster exceeding 14 players.
- m. Umpires or VP of Houseleague will suspend and end any games played at a ballpark associated with the League if lightning is visible. The decision to make up the games will be at the discretion of the VP of Houseleague. There are no exceptions to this rule for any games played at our parks against teams from other leagues.
- n. A minimum of 50% of a rep team's roster must comprise of players whose primary residency is within the assigned catchment area. For a roster of 12 & 11, 6 players must have a primary residence in the assigned catchment. For a roster of 13, 7 players must have a primary residence in the assigned catchment.

V. Finance.

- a. The Executive Board shall decide all matters pertaining to the finances of the League and it shall place all income into a common League treasury, directing the expenditures of the same in such a manner as will give no individual or team an advantage over those in competition with such individual or team.
- b. Any expenditure not formally budgeted by the league for any amount over \$250 requires voting approval.
- c. The fiscal year of the League shall run from January 1st to December 31st.
- d. Concerning donations and sponsorship, the Executive Board shall not permit the contribution of funds or property to individual teams but shall solicit the same for the common treasury of the League.
- e. Team sponsorships are to be sought after and allocated by the Board.
- f. The Board shall not permit the disbursement of League funds for anything other than the conduct of League activities in accordance with the Rules or the Local Rules.
- g. No director, officer, or member of the League shall receive directly or indirectly any salary, monetary compensation, or profit from the League for services rendered in a contractual capacity or in the general expectations of a member. However, each Director will be allowed to register one child in the league per season, should that child meet all eligibility requirements. This benefit may also extend to the Past President and other Additional Members at the discretion of the Board.
- h. The funds for the League shall be deposited in the name of the League in



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such bank as the Board shall designate and may be withdrawn only by cheque signed in the name of the League by any two of the designated officers listed at the bank.

VI. Powers and Duties of the League Officers.

Executive:

- a. President. The powers and duties of the President shall consist of, but not be limited to the following:
 - i. The President shall be responsible for the conduct of the League in strict conformity to the Rules and the Local Rules, as agreed to under the conditions of charter issued to the League;
 - ii. The President shall present a report of the condition of the League at the first board meeting;
 - iii. The President shall investigate complaints, irregularities, and conditions detrimental to the League and report thereon to the Board;
 - iv. The President shall be responsible to appoint the Player Representatives as well as nominate persons to fill Board vacancies, subject to the approval of the Board;
 - v. The President may appoint special committees, as deemed necessary. These committees are advisory, unless empowered otherwise by the Executive Board;
 - vi. The President, or such other officers as is designated in writing, shall have the power to make and execute for and in the name of the League, such contracts and leases as may have received the prior approval of the Board;
 - vii. The President shall be responsible for conducting the affairs of the League and for executing its policies established by the Board; and
 - viii. The President, at the end of their term, shall see that all official documents, property, and such other documents as they deem appropriate, are transferred to the new President, and that all officers do likewise in a timely fashion.

- b. Secretary. The powers and duties of the Secretary shall consist of, but not be limited to the following:
 - i. The Secretary shall record the activities of the League, maintain appropriate files, lists, and necessary forms, such as Bylaws, amendments, Charter, insurance, etc., and perform other such duties as may be assigned by the President or the Board;
 - ii. The Secretary shall give notice of all meetings to all Board members at least one week in advance, with the exception of quorum meetings;
 - iii. The Secretary shall keep the minutes of membership and Board meetings, and record all revisions and amendments of the Bylaws;

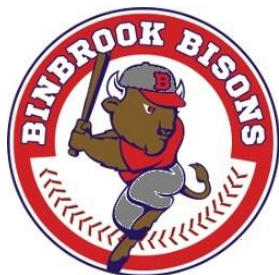


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- iv. The Secretary shall be responsible for the distribution of the minutes of the previous meeting within one week after the last scheduled meeting;
 - v. The Secretary shall be responsible to maintain and distribute the current Bylaws and its amendments, and shall advise the Board to review and/or revise the Bylaws at the first meeting of October;
 - vi. The Secretary shall be responsible for verification of player eligibility prior to tryouts and selection.
- c. Treasurer. The powers and duties of the Treasurer shall consist of, but not be limited to the following:
- xii. The Treasurer shall receive all monies and securities, and deposit the same in a depository approved by the Board;
 - xiii. The Treasurer shall keep a detailed record of all income and disbursements of all monies and securities to the League. Financial reporting will be a joint duty of the Treasurer and approved accountant for the League, as requested by the President or the Board;
 - xiv. The Treasurer shall pay all duly authorized expenditures of the League and present a monthly income and expenditure report at the Board meetings submitting a copy to the President and Secretary;
- d. Past President.
- i. The Past President will serve on the Executive Board in an advisory capacity and is not a voting position.
- e. VP of Rep Program
- i. Attend and act as the Association's representative at all meetings of the HDBA and any other relevant organizational body in which the rep teams are required to report to and report to the Board of Directors all activities of the rep teams, as they apply to the association.
 - ii. Within a reasonable period of time before the commencement of the playing season, form a committee of not more than ten (10) and not less than two (2) people to be responsible for the appointment of all rep team coaches.
 - iii. Be responsible on behalf of the Association that all fees, registrations, tournaments applications be received by the rightful parties and associations before the imposed deadlines.
 - iv. Report to Rep coaches all Association directives, rules changes and OBA, SOBA, and other associated Associations requirements as they apply to the proper playing of Rep baseball.
 - v. Report all equipment requirements and problems to the Purchaser. Ensure all umpiring requirements are coordinated with the Umpire-In-Chief or any other necessary individual.



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vi. Fulfill the duties of the president if the president is unable to perform the duties of the position in conjunction with the VP of Houseleague.

f. VP of Houseleague

- i. Has the option to appoint division convenors before the start of each playing season who will report to them. These individuals will not be a part of the committee.
- ii. Will be responsible for the rostering sizes and of all Houseleague teams. Will be the one to communicate to the Player Development & Baseball Operations any desire for a player to play out of their correct age division.
- iii. Will be responsible for the effective communication to necessary parties for house league operations such as but not limited to the field scheduler, umpire-in-chief, player development & baseball operations.
- iv. Will be responsible for ensuring each houseleague team has a head coach and for the collection of their police check.
- v. Report to ALL house league coaches all directives and rules of house league play, once approved by the Board of Directors.
- vi. Attended as many house league games as possible and report back to the Board of Directors on the condition of play in house league.
- vi. Be the responsible BOD member to facilitate Opening and Closing day activities.
- vii. Be the responsible BOD member to facilitate the purchasing of year end trophies and well as facilitator of photo day for ALL house league teams
- viii. Fulfill the duties of the president if the president is unable to perform the duties of the position in conjunction with the VP of Rep Programming.

g. Director of Sponsorship & Fundraising

- i. Be responsible for obtaining sponsorships for all teams in the BBA and be responsible for the collection of such fees. This responsibility will require visits to the said sponsors store or business to articulate the sponsorship requirements.
- ii. Work directly with the Registrar to determine how many sponsors will be needed for the upcoming season AND advise the Board of Directors how many sponsors will be needed.
- iii. Work directly with the treasurer to ensure monies pertaining to sponsorship are collected in a timely fashion.
- iv. Has the option to appoint no more than 2 assistants, who will not be part of the executive, to assist in procuring sponsors.

h. Registrar

- i. Be responsible for registration for ALL levels of players within the BBA
- ii. Be responsible for the registration fees and that they are collected accordingly.
- iii. Work directly with the Treasurer to ensure that registration fees are deposited accordingly.
- iv. Work directly with the Media/Website Manager to ensure that directions and proper communication on the website pertaining to registration is follow though to make the registration process easy for the BBA members.



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i. Purchaser

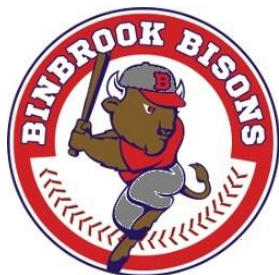
- i. Be responsible for the ordering and purchasing of ALL house league and Rep uniforms.
- ii. Distribution of all uniforms prior to the season to the league convenors and/or Vice Presidents.
- iii. Procure at least two (2) independent quotes from uniform providers in order to maintain impartiality and fairness and to ensure that the best (not necessarily the least expensive) quote for uniforms is obtained.
- iv. Work directly with Player Development & Baseball Operations to ensure that the proper equipment and supplies are ordered prior to the start of the playing season and if required make purchases of all executive approved purchases during the playing season.
- v. Prepare all financial figures of purchases to present at executive meeting for budgeting approval.
- vi. Responsible for the logistics of all purchases and coordinating with the necessary party of these purchases.

j. Media Relations & Website Coordinator

- i. Be responsible for all press releases and publicity dealing with activities of the BBA. This includes creating and distributing all literature such as not limited to registration forms and program announcements.
- ii. Be responsible for the daily maintenance of the website AND to ensure the league convenors and coaches are using the website to the fullest ability (ie: team and score updates).
- iii. Train coaches and convenors on how to properly manage the team portion of the website so members of the BBA get the full use of the websites function

k. Player Development & Baseball Operations

- i. Will create a close working relationship with the VP of Houseleague on all baseball operation matters.
- ii. Will work all members of the BBA to ensure that the quality of baseball within the league is the most efficient possible.
- iii. Will determine the baseball needs of players and coaches and help ensure that they are met. This includes but is not limited to organizing player and coach clinics
- iv. Will have the authoritative voice in determining if a player can play within a division where they DO NOT meet the age requirements within the houseleague program only.
- v. Work directly with the Purchasing Director to procure the appropriate equipment needed for play from the start of the season and then weekly thereafter.
- vi. Be responsible to work directly with the City of Hamilton Parks Department in regards to ALL diamond maintenance (ie chalk delivery) and upkeep for parks being used for BBA games and activities.
- vii. To visit ALLL parks or have continued contact with the primary park users on a weekly basis and ensure the appropriate equipment is up to standards and available (ie pitching machines, chalkers,etc)



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I. Umpire-In-Chief

- i. Organize all umpires within the BBA
- ii. Schedule umpires for all games once it has been requested from the VP of Houseleague.
- iii. Communicate with all BBA umpires all job duties, playing rules, training requirements and certification requirements.
- iv. Coordinate with Treasurer for payment of umpiring services.
- v. Shall be a carded umpire with HBUA.

Paid positions:

- a. Umpires will be paid positions at a rate determined by the board prior to the start of a season. Umpires for Rep Team games will receive the rate contracted by the HBUA. Umpire(s) are required for all Rookie and above games.

VII. Amendments.

- a. The Bylaws, or any section thereof may be amended, repealed, or altered, in whole or in part, by a 2/3 vote of a quorum of the Board present at a Regular Meeting of the Executive Board.
- b. No amendment, repeal or alteration shall be voted upon without ten days prior notice on the League website.
- c. The notice, over the President or Secretary's signature, shall state the subject of the amendment and give full particulars as to the date, time and place of the meeting at which the amendment proposed is to be submitted to the Board for a vote.
- d. The President shall present any and all amendments to the membership at the next Annual General Meeting. It should be read to the members, or the reading shall be dispensed by request of the members.

VIII. Dissolution.

- a. No dissolution meeting shall take place without ten (10) days prior notice to all Members.
- b. The notice, over the President or Secretary's signature, shall state the subject of dissolution and give full particulars as to the date, time and place of the meeting.
- c. A $\frac{3}{4}$ vote of the Members present or by proxy at any duly convened meeting is required to dissolve the League.
- d. Upon dissolution of the League and after all outstanding debts and claims have been satisfied, the designated Member(s) shall distribute the property of the League to such other organization(s) maintaining an objective similar to that set forth herein.



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SCHEDULE A

HAMILTON DEPARTMENT OF CULTURE AND RECREATION

AFFILIATION POLICY

HAMILTON MINOR SPORTS ORGANIZATIONS

PURPOSE OF POLICY:

The purpose of the policy is to provide principles and guidelines in determining the eligibility of non-profit volunteer Hamilton Minor Sports Organizations for priority use of City facilities at subsidized cost. The policy will also define the relationship between the City, Hamilton Sports Council, (H.S.C.) and the minor sports system.

GOALS OF THE POLICY:

1. To ensure that opportunities exist for children and youth to participate in organized and safe minor sports to the level of their interest and ability.
2. To ensure the ongoing success of the Hamilton Minor Sports System.
3. To ensure that appropriate level of transparency, support and accountability are built into the Hamilton Minor Sports System.

GUIDING PRINCIPLES:

1. Minor sport in Hamilton is best served when operated and coordinated by volunteers operating within self-contained not for profit open and accountable organization
2. Executives of Hamilton's minor sports organizations must ensure transparency and accountability to its memberships.
3. The City of Hamilton will partner with the H.S.C. to retain responsibility for the overall health of the Hamilton Minor Sports System based on clearly articulated goals, principles and values.



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4. Subsidies may be made available to minor sports organizations that are prepared to meet the guidelines of the policy; non-compliance with guidelines negates subsidy and possibly, operation within City operated facilities.

CORE VALUES:

1. Participation in sport provides important opportunities for children and youth to develop a positive attitude towards physical health and an enhanced sense of the importance of fair play, sportsmanship and teamwork.
2. Children and youth should have the opportunity to play to the level (Recreational to Elite) of their capability and interest within an organized and safe minor sport system.
3. Participation in organized minor sport can and should be a positive experience for children and youth.
4. Sport volunteers must be prepared to develop an atmosphere conducive to producing a positive experience for the children and youth they serve and must be dedicated to demonstrating the behavior of positive role models.
5. Exposure to Fair Play principles and sportsmanship must be critical elements of the sports experience.

CRITERIA FOR AFFILIATION:

In order to be deemed an "affiliated Hamilton minor sports organization" the following criteria must be entrenched in organizational constitutions and by-laws and adhered to on an ongoing basis:

1. The organization will be Hamilton-based; the mandate of the organization is to serve Hamilton children and youth; 95% of estimated participants are to be City of Hamilton residents.
2. The organization supports the Goals, Principles and Core Values of the Affiliation Policy - Hamilton Minor Sports Organizations.
3. The organization acknowledges the oversight role of the City of Hamilton and agrees to submit to the Director of Culture and Recreation on an annual basis the following:

* Financial statements



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- * Updated registration numbers (detailed lists must be made available if requested for auditing purposes. Reasons for audit will be given with request)
- * Minutes of annual meetings
- * Current constitution and by-laws

And understands that the Director may make these documents available to interested parties upon receipt of a written request stating the reason for the enquiry. The Director shall advise the Organization of such request and prior to public disclosure consent will be sought from the organization.

4. A) The organization must practise the principles of, and be organized in a democratic structure and has included this practise within its constitution. A clear set of rules detailing and defining voting rights and membership must be maintained. Such rules and voting rights, and the ability to run for office must clearly provide access, and opportunity for timely succession based upon the voting rights of its members. Such structure must be in a form satisfactory to the City, be open to annual review and revision.

b) It is recognized that elite level sports require extensive education, knowledge and experience; therefore, at this level the priorities must maintain stability, program quality, accountability and a process for succession that balances those unique organizational needs with the principles articulated in 4(a) and embodied in the constitution.
5. The organization will take all necessary measures to ensure that its members are kept informed of the business affairs of the organization and will make available to its members; a) financial profiles* b) financial statements** c) Constitution & By-laws d) Minutes of AGM Meetings.

Definition

Financial Profiles

Presented annually to all members to detail income and expense of the yearly-operating program.

Any member of any organization may request to review Annual Financial Statement of its organization. The member will advise the Executive in writing of such a request.



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6. The organization will ensure all players are registered for insurance purposes, to a minimum level established by the governing body of the sport, and subject to the approval of the City of Hamilton.
7. All associated groups agree to the Police screening of volunteers.
8. All associated groups agree to the use of Certified Referees/Coaches as determined reasonable by their governing body and approved by the City.
9. Failing to adhere to 6, 7 and 8 may result in the associated group being denied access to subsidized City Facilities.
10. The organization agrees to non-binding mediation by the City of Hamilton to prevent unnecessary legal action between members.
11. The City of Hamilton shall:
 - Recognize the autonomy of each democratic organization or group and support in principle its democratic decision making processes.
 - Retains the right at all times to alter facility schedules, but agrees to advise all groups of any changes. In addition no financial or substitute time shall be guaranteed; nonetheless, the City will make every possible effort to advise of changes, make available compensating time or contract other facilities to minimize any such negative impact.
12. The City of Hamilton shall, in conjunction with the organization/s, annually review the needs of the organization/s, in regards to expansion, quality, modifications, etc. of facilities.
13. The Hamilton Sports Council will partner with sport development staff, Culture & Division to facilitate both resources and educational opportunities to advance amateur sport.

BENEFITS OF AFFILIATION:

1. Affiliated minor sports organizations will have priority access to use of Hamilton sports facilities. Non-affiliated organizations will be given access to facilities only after requirements of all affiliated organizations have been accommodated, or, as determined by the City in adhering to principles of equity or access.



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2. Affiliated minor sports organizations will be charged the subsidized rates for use of City facilities. Non-affiliated organizations will pay the rate as approved by the City of Hamilton.
3. Officials and volunteers of affiliated minor sports organizations will have priority access to City-hosted sports development seminars and will be recognized at the City's annual sport volunteer recognition banquet, or as determined by the City of Hamilton.
4. City staff will provide mediation and facilitation services to affiliated minor sports organizations.

AFFILIATION PROCESS:

1. An affiliation package will be delivered to minor sports organizations.
2. Duly authorized officials of the organization will complete the documentation, including a resolution of its membership supporting affiliation, and the terms and conditions of affiliation.
3. City officials will review application and forward recommendations for approval to the General Manager, Community Services Division for review and approval of affiliation.
4. Duly authorized City and organization representatives will sign an affiliation agreement.

The terms and conditions of the affiliation agreement will be subject to annual review.



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SCHEDULE B Parent/Players Responsibilities

PARENT'S RESPONSIBILITY:

1. *Notify the Manager as early as possible when a player is unable to attend practice or a game.*
2. *Arrange for own transportation to and from games and practices.*
3. *Have your child arrive on time and pick up him or her promptly.*
4. *Assist the Manager and Coach by:*
 - *Preparing the fields after rainfall and games*
 - *Clean up dugout area after each game.*
 - *Supervise players when not in the field*
5. *Conduct oneself with dignity at all times with:*
 - *NO abusive language*
 - *NO alcoholic beverages*
 - *NO smoking in or around the dugout on the field*
 - *NO arguing with Managers, Coaches or Umpires*

(Failure to follow these simple rules may result in your child being removed from the league)

6. *Clearly mark your child's equipment clearly (hat, glove and bat)*
7. *Have your child in full uniform including a protective cup for each game.*
8. *Encourage your child in good sportsmanship.*

PLAYER'S RESPONSIBILITY:

1. *Attend all practices and games*
2. *Arrive on time and prepared to play*
3. *Listen to your Manager and Coaches*
4. *Each player is responsible for their own personal equipment*
5. *Stay in the dugout when not playing in the field*
6. ***DO NOT SWING A BAT*** *unless in the on-deck area*
7. *Display good sportsmanlike behavior at all times*
8. *Try your best and encourage your teammates*



Binbrook Baseball Association

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9. *Practice on your own with friends and family.*

MOST OF ALL – ALWAYS HAVE FUN!



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